



Minneapolis Convention Center
1301 Second Avenue South
Minneapolis, Minnesota 55403-2781
(612) 335-6167 FAX (612) 335-6600
Exhibitor Service Information (612) 335-6550

Cable/Audio Visual Service Order Form

Prices Effective 1/1/17 thru 12/31/17 **2017**

Name of Event	Date of Event	Booth Number(s)
Firm Name		E-Mail Address
<input type="checkbox"/> Check if new address		
Street Address		Contact Person
City	State	Zip
		Phone #

Payment Notice: Standard Rates must be paid at move-in for all other orders. NO EXCEPTIONS.

Equipment Rental	Standard Rate	Qty.	Days	Total
40" LCD Monitor (includes electrical service)	\$300.00/day	_____	_____	_____
52" LCD Monitor (includes electrical service)	\$400.00/day	_____	_____	_____

Equipment Rental	Standard Rate	Qty.	Per Event	Total
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Cable Run Install/Remove: Sections below are dependent on placement of your booth in the Exhibit Hall.
Client needs to provide their own cable.
Please call Exhibitor Services at 612 335-6550 to determine applicable zone.

(BG-A)	\$550.00/Event	\$_____
(BG-B)	\$650.00/Event	\$_____
(YO-A)	\$700.00/Event	\$_____
(YO-B)	\$800.00/Event	\$_____

Note: Tax on equipment @ 7.75%. No tax on Labor or Cable Runs

Order Total	\$_____
7.775% Tax	\$_____ If applicable
Grand Total	\$_____

Any balance due during or at the end of the show will be billed directly to the credit card number provided. By your signature below, you acknowledge and agree to these terms and authorize MCC to bill your credit card. **Please DO NOT email credit card #.**

Payment must be in U.S. Funds. Make checks payable to Minneapolis Convention Center.

<input type="checkbox"/> Amer. Express	Company Check or Money Order # _____
<input type="checkbox"/> Discover	Credit Card # _____ Exp Date _____
<input type="checkbox"/> MasterCard	Cardholders Name _____
<input type="checkbox"/> Visa	Authorized Signature _____

Order Total \$

For MCC Use Only	
ID No.	\$
Entered	Date
P.O. No. P.O. needs to accompany order	